Job Title: 2022 Season Market Manager  
Reports To: Farm Manager on Location  
Pay: $17/hr  
Hours & Locations: 16 hours per week, Seasonal July-October

- **Tuesday 3:30-7:30pm** @ Majestic View Farm: 7000 Garrison St. Arvada CO 80004  
- **First Wednesdays 3:30-8pm** @ Athmar Park Farmer Market: 1055 S Tejon St, Denver, CO 80223 (June-October)  
- **Thursday 3:30-7:30pm** @ Sister Gardens: 2861 W 52nd Ave, Denver, CO 80221  
- **Saturday 8am-2pm** @ Celebration Garden 1650 S Birch St, Denver, CO 80222

About FLF: The mission of Frontline Farming is to create greater equity across our food system on the Front Range of Colorado. We specifically seek to support and create greater leadership and access for women and people of color in our food systems. We achieve these goals through growing food, listening, educating, honoring land and ancestors, policy initiatives, and direct action.

Job summary: This position carries out transportation, set-up/breakdown, in-person customer service, and record keeping for CSA pick-up sites and pop-up farm stands.

Essential Duties & Responsibilities:

- Tracks and brings all necessary materials for markets including but not limited to: pick-up lists, pre-made CSA shares, tables, canopy, props, packaging, cashbox, and canned goods.  
- While at CSA pick up, provides premium sales service to all customers and ensures a high quality market site is maintained at all times. This includes product knowledge, accurate and attractive signs, and a friendly and helpful demeanor. Accuracy is vital in CSA share distribution.  
- Site set-up, sales, and breakdown individually or with coworking farmer when present. This can include setting up tables, inventory, canopies, writing and/or hanging signs, and making the market site ready for sales. Clean up includes cleaning tables and totes, sweeping area and putting everything away.  
- Responsible for confirming customer pick-ups and communicating absent CSA customers and reporting feedback from customers to farmers and Systems Manager. Clear and respectful communication with farming staff.  
- Must adhere to the food safety policy and must clean all food contact surfaces and materials by the end of the shift.  
- Performs other duties as necessary.

Knowledge, Skills and Abilities

- Passion for local farming  
- Ability to accurately communicate the mission of FrontLine Farming, on-site programs, services, goals and values.  
- Ability to operate professionally and positively in a sales representative position.  
- Ability to operate safely in the workplace.  
- Effective communication skills, organized and self-starter.  
- Enthusiasm, good attitude, trustworthiness, personal integrity, and honesty.  
- Ability to work autonomously and actively involve a superior or peer when needed.  
- Good attention to detail, being mindful of asset security, state of the market station, accuracy of share assembly, and employee/customer relations.
Qualifications/Basic Job Requirements:

- Accurate and quick basic mental math (addition, subtraction, multiplication, discount calculation)
- Highly developed communication skills.
- Valid Driver’s License 25+ for insurance
- Availability July-October with little to no changes to schedule
- Some experience in service, teaching, and/or sales/marketing positions

Physical Requirements:

- Able to lift and carry up to 30-50 lbs independently.
- Able to tolerate extreme temperatures while maintaining a good attitude.
- Able to stand for long periods of time.
- Able to bend, kneel, slide, shuffle, push, and pull safely with 25 lbs of product.
- Able to work on the weekend (Saturday) and evenings during the week.

SEND RESUME TO:
Email your cover letter and resume to: jessica@frontlinefarming.org